Overview of Classes

Leadership Development

This session will focus on leadership development as it relates to core values and how core values drive leadership behaviors. Participants will explore how successful leaders accomplish results through the use of core leadership competencies.

Building Integrity, Trust & Ethics

Leaders must be credible to be effective. Personal integrity and relational trust are the essential building blocks of credibility. Participants explore what is required for building integrity, trust and ethics as a leader.

Leadership & the Law

Litigation, workplace harassment, and discrimination are among the many challenges leaders race in the business world. A thorough understanding of the landmines of legal quandaries in the workplace is needed. Participants will overview the basics of employment low, legal regulations and ethical principles.

Communicating Effectively

What and how leaders communicate is essential for all workplace relationships. Participants will identify and evaluate effective ways to listen, reflect, write, and speak in order to strengthen their communication with those they lead.

Conflict Resolution

This course is designed to help participants became better managers of conflict so that they can build productive relationships in the workplace. Participants will have the opportunity to learn how to proactively respond to a variety of conflicts and demonstrate their conflict management skills in large and small group activities.

Negotiating With Influence & Persuasion

Participants will discover how effective influence focuses on improving relationships and tactfully gaining support and commitment to accomplish the goals of the organization.

Performance Management – Setting Standards

Excellence in performance is substantially enhanced when employees receive constructive and timely direction and feedback from their leaders. Participants will investigate a systematic and structured performance management process that leads to effective interactions between leaders and followers.

Coaching and Counseling

Teams perform better when they receive constructive coaching and counseling. Participants will discover the types of attitude and behavior that will improve their efforts in influencing, negotiating, coaching, and counseling with team members.

Problem Solving & Decision Making

The doily challenges of work require leaders to work with team members to solve problems and make decisions at the speed of change. Participants will examine best practices for problem-solving, decision making, and managing conflict in the midst of complex and chaotic environments.

Managing Change

Life and work are affected by the rapid, radical, and recurrent changes taking place in the world every day. Participants explore o systematic and structured process to manage change in innovative and adaptive ways.

Team Building

There are no born teams. Teams are built through the diligent effort of their leaders and a diversity of members. Participants discover the effective principles of building teams and managing diversity in the dynamic and fast-paced atmosphere of the modern organization.

Priority Planning

As you become more proficient and knowledgeable as a professional, it's important to continually raise the personal productivity bar for yourself. Your career and your overall sense of satisfaction depend on your ability to become more efficient and effective in the skill or time management.